About us

Climate Alliance is a non-profit association uniting local authorities and indigenous rainforest peoples in their efforts to mitigate climate change. Climate Alliance currently counts some 1700 member cities, municipalities and regions in 26 European countries. Its activities are coordinated by the European Secretariat based in Frankfurt (DE) and its Brussels Office (BE).

Climate Alliance supports its members in achieving their voluntary commitments of reducing CO₂ emissions by ten percent every five years and to halving per capita emissions by 2030 (base year 1990). Since 2007 the Brussels Office has advocated for improved legal framework for local authorities and for recognising their role in the European climate and energy policy, as well as for funding opportunities for local authorities for implementing their climate actions. Financing climate and energy related investments has been a priority for Climate Alliance already several years. Climate Alliance runs a permanent working group on financing, coordinates CITYnvest project focusing on innovative financing and has a new service contract with European Commission to deliver sustainable energy investment forums in several EU member states.

More information: www.climatealliance.org

Missions

We are looking for a project manager to join the highly motivated and multinational / multilingual Brussels team and to reinforce our climate finance team.

His/her tasks will include:

Project management focusing on financing sustainable energy investments
  • Ensuring the timely delivery of the project deliverables
  • Daily management and liaison with the project partners and national stakeholders
  • Liaison with the European Commission
  • Coordination and organisation of a series of events and webinars on financing sustainable energy investments, with a particular focus on energy efficiency financing models
  • Organisation of EU level events on sustainable energy investments
  • Reviewing (country specific) reports on sustainable energy investments
  • Ensuring synergies with related projects, the Climate Alliance permanent working group on financing as well as financing related policy work carried out by Climate Alliance

Qualifications

Required skills:
  • 10 years of experience in project management
  • fluency in spoken and written English, proficiency/very good command in French and other EU languages is an asset,
  • strong communication skills in written and public-speaking formats,
  • excellent organisational skills, ability to multitask,
  • facility with common office software applications such as MS Office,
  • ability to work with a high level of initiative and autonomy when required,
  • ability to work cooperatively and authentically in a team environment.

Preferred education & experience:
  • good knowledge of EU funding and EU policy in the field of climate and energy
  • knowledge on energy efficiency business models (such as energy performance contracting) is an asset
• a Master Degree in relevant field (e.g. environment / energy / climate change, town and regional planning, EU policy), economic background is an asset
• experience in working with local authorities

**Contract:** The contract will be made between the individual and Climate Alliance under the Belgian law. The corresponding assignment is based on a full-time for 2 years and will start as soon as possible. Climate Alliance offers a benefits package (incl. paid leave / ‘pécule de vacances’ & lunch vouchers) and a positive working environment.

**Location:** Climate Alliance Brussels Office, 63-67 Rue d’Arlon, 1040 Brussels, Belgium

**Application:** Applicants must have the legal right to be employed in Belgium. To apply, please send a motivation letter and your CV (in Europass format) to: brussels@climatealliance.org

**Closing date for applications:** 22 July 2016

**Only short listed candidates will be contacted**